



Graduate Curriculum Committee

Purpose & Function

The Graduate Curriculum Committee

- reviews proposals and makes recommendations for new graduate programs;
- approves graduate-level curriculum changes proposed by each college including new programs, new courses, and substantive modifications of current courses;
- examines existing programs and courses to minimize duplication of course content;
- coordinates and reviews as necessary the internal program or college evaluation process, including outcomes and assessment plans;
- provides input into joint-degree programs;
- investigates and provides input into joint graduate-level ventures among the colleges.

Membership

- One faculty representative of each academic department with a graduate program
- One representative from the University Library
- One representative from the School of Social Work
- One representative from PhD Program in Strategic Leadership and Administrative Studies
- One representative from PsyD Program

Method of Selection of Members

Faculty representatives from each academic department with a graduate program are appointed by their respective chairs.



The University Library representative is appointed by the University Librarian.

The Faculty Rep from the School of Social Work is appointed by the Director of the School of Social Work.

Representatives from the PhD Program in Strategic Leadership and Administrative Studies and the PsyD Program are appointed by the Provost.

All Faculty members have voting privileges.

Selection of Chair and Vice or Co-Chair

The Chair is elected annually during the Fall Semester by the committee members.

Term

Faculty – two-year term with the possibility for re-appointment for one additional consecutive term. Eligibility is effective again after a hiatus of one year.

Meetings

Meetings are held monthly during the academic year.

Documentation Requirements for this University Standing Committee

As provided in the University Standing Committee Policy, the Chair(s) of this University Standing Committee, in collaboration with the Office of the Secretary of the University and General Counsel, must provide the following documentation at the end of each Academic Year:



Annual Report: ☒ Yes ☐ No

Minutes of Meetings: ☒ Yes ☐ No

Reports To

Provost

History

12-17-2002 Revision approved by the Vice President for Academic Affairs

5-6-2008 Title changed to Provost and Vice President for Academic Affairs

7-1-2011 Title changed to Vice President for Academic Affairs

11-21-2011 Title changed to Assistant Vice President for Library Services

7-1-2012 Title changed to Director of Library Services

9-4-2012 Membership revision to include appointments by the Vice President for Academic Affairs of one representative from the PsyD Program and one representative from the PhD in Human Development program approved by the Vice President for Academic Affairs

10-10-2013 Membership revision approved by the Vice President for Academic Affairs to reflect Academic Deans as non-voting members

8-25-2014 Revision to Term denoting two years with the possibility for re-appointment approved by the Vice President for Academic Affairs

12-11-2015 Clarification of voting privileges of committee members and length of term in regard to re-appointment approved by the President of the University as recommended by the Policy Committee of the University.

7-1-2018 Title changed from Vice President for Academic Affairs to Provost. PhD in Human Development Program name changed to PhD Program in Administration & Leadership. Discontinued position of Coordinator of Enrollment Management Systems was deleted.

7-1-2018 Due to Academic Restructuring the Provost, Dr. Susan C. Turell, recommended that the Deans, non-voting members, be removed from membership.

12-14-2021 Confirmed Membership List/Titles; confirmed Graduate Programs and departments; and added the Documentation Requirements Section to the Description, as approved by the Provost and the Chair of this University Standing Committee.