



Outcomes Assessment Committee

Purpose & Function

The Outcomes Assessment Committee serves as the campus coordinating body for outcomes assessment activities with oversight responsibility for the outcomes assessment plan.

The committee's recommendations to the Provost are based on concurrence of committee members, consistency with the outcomes assessment plan, and available budget for assessment activities.

The Outcomes Assessment Committee will:

- Assist departments and academic and support programs to develop and improve plans for assessment.
- Collect and review assessment reports from departments and academic and support programs and provide feedback.
- Prepare an annual report for the President's Council that includes a summary of assessment activities conducted throughout the university.
- Make recommendations to the Provost and/or appropriate Vice President concerning outcomes assessment and effective integration/linkage of outcomes assessment with strategic planning, budgeting, and resource allocation.
- Communicate broadly the University's assessment program – its goals, accomplishments, and use of results for enhancement of learning and institutional improvement.
- In consultation with the Center for the Transformation of Teaching and Learning, provide support, workshops, and consultation with faculty and program leaders regarding learning outcomes assessment.



The Office of Planning and Institutional Effectiveness will continue to support each academic and administrative unit's efforts to develop and evaluate outcomes and to disseminate results of institutional assessments, such as the National Survey of Student Engagement, the HERI Freshman Survey, the HERI Senior Survey, and the Ruffalo Noel-Levitz Student Satisfaction Inventory.

Membership

- Associate Provost (Chair)
- Assessment Coordinator and Communication Specialist
- Vice President for Enrollment Management and Student Services
- All Academic Deans
- One full-time faculty member from each college
- Two at-large faculty members
- Two other representatives of the Enrollment Management and Student Services area
- One representative of the University Advancement area
- One representative of the Finance and Administration/Operations area

Method of Selection

Faculty members are appointed by the deans of their respective colleges.

At-large faculty members are appointed by the Provost.

Staff representatives are appointed by the vice presidents of their respective areas.

Election Process for the Chair and Vice Chair of the Policy Committee of the University



The Associate Provost is the Chair of this University Standing Committee.

Term

Appointed representatives – three years with possibility of reappointment for one additional consecutive term. Eligibility is effective again after a hiatus of one year.

At-large faculty appointments – one year term with possibility of reappointment for one additional consecutive term. Eligibility is effective again after a hiatus of one year.

Meetings

Meetings are held at least twice a year.

Documentation Requirements for this University Standing Committee:

As provided in the University Standing Committee Policy, the Chair(s) of this University Standing Committee, in collaboration with the Office of the Secretary of the University and General Counsel, must provide the following documentation at the end of each Academic Year:

Annual Report: ☒ **Yes** ☐ **No**

Minutes of Meetings: ☒ **Yes** ☐ **No**

Reports To

Provost through Associate Provost



History

11/5/2002 Revision approved by the President of the University.

7-8-2005 Title changed from Assistant to the President for Planning and Research to Chief Planning and Research Officer.

8-31-2005 Titles changed to Associate Vice President for Enrollment Management and Dean of School of Continuing Education.

9-29-2005 Associate Director of Institutional Research added to the membership.

8-10-2006 The President of the University changed the membership to include the Director of Institutional Research and Assessment in place of the Chief Planning Officer.

6-30-2007 Membership reduced by one, the Dean of the School of Continuing Education.

3-1-2008 Title changed from Associate Vice President for Academic Affairs to Vice President for Enrollment Management.

5-23-2012 Title changed from Director of Institutional Research and Assessment to Director of Planning and Institutional Research.

7-1-2012 Membership revision approved by the President of the University to add the positions of Vice President for Academic Affairs, Director of Assessment and Faculty At-Large to the membership.

7-1-2013 Title changed from Director of Assessment to Director of Learning Outcomes Assessment and Accreditation.

9-27-2013 Membership revision approved by the President of the University to add an additional faculty at-large position.

10-23-2013 Membership revision approved by the President of the University to add the position of Director of the Center for Interdisciplinary Studies.

8-1-2014 Title changed from Director of Learning Outcomes Assessment and Accreditation to Associate Vice President for Planning and Institutional Effectiveness; title changed from Director of Planning and Institutional Research to Senior Director for Institutional Research; title changed from Vice President for Student Life to Vice President for Enrollment Services and Student Success; remove position of Vice President for Enrollment Management approved by the President.



5-11-2018 Revisions approved by the President of the University as recommended by the President of the University.

7-1-2021 The Description and Membership List for this University Standing Committee were revised incorporating the title changes that were the result of the New Organization Structure outlined in the President's Memo dated 5/26/16 and the change in method of electing faculty members due to the placing of the Election Committee in abeyance. Also, two related University Policies were added to the Description and the section titled "Documentation Requirements for this University Standing Committee" was added to all USC.