

**STUDENT NURSES' ASSOCIATION OF
MARYWOOD/ STUDENT NURSES' ASSOCIATION
OF PENNSYLVANIA/ NATIONAL STUDENT
NURSES' ASSOCIATION**

1. CONSTITUTION AND BY-LAWS

ARTICLE I

NAME

The name of this association shall be the Student Nurses' Association of Marywood University (SNAM).

ARTICLE II

PURPOSES AND FUNCTIONS

Section I: LIST OF PURPOSES

- A. To assume responsibility for contributing to nursing education in order to provide for the highest quality of health care.
- B. To provide programs representative of fundamental interests and concerns to nursing students.
- C. To aid in the development of the whole person, his/her professional role, his/her responsibility for health care of people in all walks of life.

Section II: LIST OF FUNCTIONS

- A. To have direct input into standards of nursing education and influence the education process.
- B. To influence health care, nursing education and practice through legislative activities as appropriate.
- C. To promote and encourage participation in community affairs and activities towards health care and the resolution of related social issues.
- D. To represent nursing students to the consumer, to institutions, and other organizations.
- E. To promote and encourage students' participation in interdisciplinary activities.
- F. To promote and encourage recruitment efforts, participation in student activities, and educational opportunities regardless of a person's race, color, creed, sex, lifestyle, national origin, age, or economic status.
- G. To promote and encourage collaborative relationships with nursing and health

related organizations.

- H. To promote effective and responsible communication between students and faculty in the Nursing Program.
- I. To identify and resolve common areas of concern on campus.

ARTICLE III

2. MEMBERS

Section I: SCHOOL CONSTITUENT

- A. School constituent membership is composed of active or associate members of the NSNA and The Student Nurses' Association of Pennsylvania (SNAP).
- B. The Student Nurses' Association of Marywood University (SNAM) shall be composed of at least 15 members from Marywood University or the total school enrollment if less than 15. There shall be only one chapter on this school campus.
- C. For yearly recognition as a constituent, an officer of SNAM shall submit annually the Official Application for the NSNA Constituency Status which shall include the following areas of conformity: purpose and function, membership, dues, and representation.
- D. A constituent association which fails to comply with the bylaws and policies of NSNA shall have its status as a constituent revoked by a 2/3 vote of the Board of Directors, provided that written notice of the proposed revocation has been given at least two months prior to the vote and the constituent association is given opportunity to be heard.
- E. SNAM is an entity separate and apart from NSNA and its administration of activities, with NSNA and SNAP exercising no supervision or control over these immediate daily and regular activities. NSNA and SNAP have no liability for loss, damages, or injuries sustained by third parties as a result of the negligence or acts of SNAM or the members thereof. In the event, any legal proceedings are brought against NSNA and SNAP, SNAM will identify and hold harmless the NSNA and SNAP from any liability.

Section II: CATEGORIES OF CONSTITUENT MEMBERSHIP

Members of the constituent association shall be:

- A. Active members
 - 1) Students enrolled in state approved programs leading to licensure as a registered nurse.
 - 2) Registered nurses enrolled in programs leading to a baccalaureate degree with a major in nursing.
 - 3) Active members shall have all the privileges of membership.

- B. Associate Members
 - 1) Pre-nursing students, including registered nurses, enrolled in college or university programs designed as preparation for entrance into a program leading to an associate degree, diploma or baccalaureate degree in nursing.
 - 2) Associate members shall have all of the privileges of membership except the right to hold office as president or vice president at a state or national level.

Section III: EXTENSION OF MEMBERSHIP

- A. Active and associate NSNA membership may be extended six months beyond graduation from a student's program in nursing, providing membership was renewed while the student was enrolled in a nursing program.

ARTICLE IV

3. DUES

Section I: AMOUNT OF ANNUAL DUES

- A. The Annual NSNA dues for active and associate members shall be \$40.00 per member, plus \$10.00 school dues, for a total of \$50.00 payable for the appropriate dues year. The dues calendar year for membership shall be a period of twelve consecutive months and is included annually as a fee on the tuition bill.

Section II: INCORPORATION OF DUES INTO STUDENT TUITION

- A. The annual dues for membership will be incorporated as part of nursing students' tuition at Marywood University.

ARTICLE V

4. BOARD OF DIRECTORS

Section I: COMPOSITION

- A. The Board of Directors will consist of: President, President-elect, Vice-President, Treasurer, Recording Secretary and Corresponding Secretary.
- B. The members of the Board of Directors shall not be eligible for the same office for more than two consecutive terms.

Section II: DUTIES OF THE BOARD OF DIRECTORS

- A. The President shall preside at all meetings of this association. He/she shall appoint all committees with the approval of the other officers. He/she shall be ex officio member of all committees except the Nominating Committee. He/she shall perform all other duties pertaining to the office.

- B. The Vice President shall assume the duties of the President in his/her absence. In the event of a vacancy occurring in the Office of President, the Vice-President shall assume the duties of President.
- C. The Recording Secretary shall keep an accurate list of names and addresses of all members, keep accurate minutes of all meetings of this association, preserve all papers, letters, and transactions of the association, notify all officers of their election and appointment to committees.
- D. The Corresponding Secretary shall keep a correct list of all members and their addresses and conduct all correspondence, post notices of the time and place of all meetings and agendas for each meeting. He/she shall also be chairperson of the Public Relations Committee.
- E. The Treasurer shall receive monetary funds of this association, pay such bills only as shall have been approved by the officers of this association, keep an itemized account of all receipts and disbursements and give a report at all regular meetings of the association.
- F. The President-elect shall serve in an apprentice role to the President, preparing herself/himself to assume the duties of the President the following term.

ARTICLE VI

5. ELECTIONS

Section I: WHO MAY BE AN OFFICER -

- A. All officers must be members in good standing of this organization.

Section II: ELECTION PROCESS

- A. At the March meeting of each year a slate of officers prepared by the Nominating Committee shall be presented by the President to the Membership for vote at the April meeting.
- B. A set of three Tellers will be selected by the membership.
- C. Opportunity shall be given for nominations from the floor.
- D. The candidate receiving the highest number of votes (plurality) will be elected.
- E. Elections will be conducted by ballot; ballots with the names of all nominees will be provided to members.
- F. Nominations from the floor will be written into the ballot by members before the vote.
- G. Members will circle the name of the nominees they wish to elect.

- H. Folded ballots will be collected and counted by the Tellers.
- I. The results of the election will be announced as soon as results are available.

Section III: CAMPAIGN DATES

- A. The candidates for these offices shall campaign between the March and April meeting of each year.

Section IV: ELECTION DATES

- A. The Board of Directors and Committee Members of this association shall be elected at the April meeting of each year.

ARTICLE VII

6. FACULTY CONSULTANT

Section I: APPOINTMENT OF FACULTY CONSULTANT

- A. There shall be one faculty consultant, appointed by the Department of Nursing Chairperson.

ARTICLE VIII

7. COMMITTEES

Section I: A COMPOSITION OF COMMITTEES

- A. Committees shall be composed of members of the association, and shall report to the membership when requested.

Section II: COMPOSITION OF STANDING COMMITTEES

There shall be at least the following standing committees that shall consist of at least two members each:

- A. Liaison Committee

The function of this committee shall be to inform club members of issues concerning the profession of nursing on national, state, and local levels.

- B. Public Relations Committee

The function of this committee shall be to inform both the campus and community at large of organization's activities.

C. Nominating Committee

The function of this committee shall be to provide, by no later than the official March meeting of the organization, a list of candidates willing to stand for all offices and committee posts.

Section III: SPECIAL COMMITTEES

There shall be the following special committees, which shall consist of at least two members each:

A. Fund Raising Committee

The function of this committee shall be to establish activities to procure funds for this association.

B. Community Service Committee

The function of this committee shall be to plan and implement selected activities in the community.

Section IV: REPRESENTATION TO COMMITTEES OF THE FACULTY ORGANIZATION

There shall be two representatives elected to the following committees of the faculty organization:

- A. Curriculum
- B. Faculty
- C. Learning Resource Center (LRC)
- D. Assessment

The responsibilities of the representatives shall be:

- A. Attend scheduled meetings.
- B. Share committee discussions with members of the association at each monthly meeting.

ARTICLE IX

8. MEETINGS

Section I: REGULAR MEETING DATES

- A. Regular meetings of this association shall be held at the date, time and place decided upon by the association. Regular meeting dates will follow the schedule for Marywood university student/faculty organization meetings.

Section II: SPECIAL MEETINGS

- A. Special meetings may be called by the President.

ARTICLE X

9. EXECUTIVE AUTHORITY

Section I: VESTITURE OF AUTHORITY

- A. The executive authority shall be vested in an executive committee.

Section II: MEMBERSHIP OF THE EXECUTIVE COMMITTEE

- A. The Executive Committee shall consist of the officers of the association, chairpersons of standing committees and the faculty moderator.

ARTICLE XI

10. PARLIAMENTARY AUTHORITY

Section I: RULES TO GOVERN THE MEETINGS

- A. The rules contained in Roberts' Rules of Order, Newly Revised (11th Ed.) shall govern the meetings of this association in all cases in which they are not inconsistent with these bylaws.

ARTICLE XII

11. AMENDMENTS

Section I: RULES GOVERNING AMENDMENTS

- A. These by-laws may be amended at any regular meeting by a two- thirds vote of the members present and voting, provided the proposed amendments have been made known to all members at least two weeks previous to the meeting.